



ROGER SWEET
Mayor

DAVID RYAN
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS
Municipal Office

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BOB WILSON
Trustee
MANOLITO SANCHEZ
Trustee
DR. JULIETTE SWEET
Trustee

DRAFT MINUTES FOR THE REGULARLY SCHEDULED VILLAGE COUNCIL MEETING: WEDNESDAY, OCTOBER 20, 2021 AT 6:00 P.M. IN THE LIBRARY CONFERENCE ROOM—REMEMBER YOUR MASK--GOVERNOR'S ORDERS!

1. Call to Order
2. Mayor Sweet called the meeting to order at 6:03 p.m. Also present at the meeting were Trustees Wilson, Sanchez & Sweet, Mayor Pro-Tem Ryan, Bettyann Legans, Rose Fenton, Char Schell, Billy Ehret, Perian McBee, Donna Sanchez and Clerk/Treasurer Christina Holder.
3. Pledge of Allegiance
The Mayor led the pledge.
4. Approval of Agenda
Trustee Wilson moved that the agenda be approved. Trustee Sanchez seconded and the agenda was approved without opposition.
5. Approval of Minutes from 09/15/2021 Meeting
Trustee Sanchez moved that the minutes be accepted as presented. Mayor Pro-Tem Ryan seconded, and the minutes were unanimously approved.
6. Discussion of Village Employee Retirement and Hiring
Mayor Sweet explained that as of September 30, 2021 Karen Nalezny, the wastewater manager, had retired. He also explained that Donna Sanchez has been hired as the receptionist for the Municipal office.

Trustee Sanchez abstained from the vote. Trustee Wilson moved that the retirement and hiring be approved. Trustee Sweet seconded and the retirement and hiring was approved without opposition.

7. Resolution 2021-008 Calling the Election

Ms. Holder explained that municipal elections would be held on March 2, 2022. She explained that the following seats were up for reelection:

- One Trustee for a four year term.
- One Trustee for a two year term.
- One Trustee for a two year term.
- One Judge for a four year term.

Mayor Pro-Tem Ryan moved that the resolution be approved. Trustee Sanchez seconded and the election resolution was passed unanimously.

8. Resolution 2021-009 Approving the Quarterly Budget Report

Ms. Holder let the council know that there are no adjustments needed to the budget so far. Trustee Wilson requested that for Enterprise Funds the Income Statement compared to YTD budget be included in each Quarterly Report. Mayor Pro-Tem moved that the Resolution accepting the budget report be adopted. Trustee Sweet seconded, and the resolution was approved unanimously.

9. Sewer Ordinance Review

Ms. Holder explained that some questions have arisen in regards to who is responsible for a rental property. The council reviewed the ordinance and stated the property owner is responsible for any balance after a tenet leaves the property.

10. Reports

- a. Maintenance – Submitted
- b. Bath House – Submitted
- c. Library – Submitted
- d. Court – Submitted

- e. Wastewater – Submitted, Ms. Fenton went over the details of her report and invited the Council to tour the wastewater plant. They decided to tour on Friday October 29 at 9:00 am.
- f. Police Chief – Submitted
- g. P&Z Commission – Submitted
- h. Volunteer Fire Department – Not Submitted, Trustee Sanchez mentioned that the Fire Department would be implementing phone trees as well as "I Am Responding" for backup communication.
- i. Lodgers' Tax Advisory Board – Not Submitted, Mr. Ehrett stated he had concerns with Airbnb's not being in compliance. Mayor Sweet mentioned that P&Z Commission head Michael Neileigh was working with Ms. Holder to determine which lodgings were needing to be brought up to compliance.

11. Clerk/Treasurer's Report-

Ms. Holder stated that her Clerk's training for the week has been postponed due to Covid. Since the Budget training next month has been scheduled to be remote she would be able to attend that. She would have Ms. Sanchez there to take minutes.

She also mentioned that Heather Gutierrez and she had completed Election school, as well as Open Meetings Act and Inspection of Public Records Act, and Grant Administration Training. She also gave an update on the River Walk, Municipal Building, and Public Toilet Renovation projects.

Other updates included the rented use of the Leyba Land by 20th Century Fox and that she and Mayor Sweet had recently toured the wastewater plant.

12. Public Input and Questions

Ms. Legans mentioned that she enjoyed the wild flowers at the Leyba Land this summer and fall. There were many pollinators there as well. She would like the council to keep these things in mind since the Municipal building will be there soon.

Mr. Ehrett wanted to update the Council that Jemez Sustainable Solutions will be receiving around 100 trees this spring for the food forest. He mentioned that they could have the trees this winter but the company would not guarantee their longevity if delivered before spring.

13. Mayor's Report

- a. Mayor Sweet – Mayor Sweet gave an update on the current audit. He mentioned that the auditor, Lee Baldwin, has been very difficult to communicate with and when Mr. Baldwin came for the exit interview there were errors in the report.
- b. Mayor Pro-Tem Ryan - None
- c. Trustee Wilson - None
- d. Trustee Sanchez - None
- e. Trustee Sweet - None

14. Adjourn

At approximately 7:010p.m. Trustee Wilson moved that the meeting be adjourned. Mayor Pro-Tem Ryan seconded, and the meeting was unanimously adjourned.